



Checklist

Master's Students

The following checklist is an overview of the Master's main requirements. However, it should **NOT** replace the Postgraduate Studies Regulations or take precedence over the Supervisor or Program Coordinator.

After Admission

- 1. Read the Postgraduate Academic Regulations carefully
- 2. Meet the Program Coordinator to collect the degree plan

Registration

- 1. Register every semester as indicated below:
 - 9 credits or **more** if you are full-time
 - 6 credits or **fewer** if you are part-time
- 2. If you plan to do a thesis, you can register for thesis after finishing 12 hours
- 3. Finish all required coursework (24-36) with a minimum CGPA of 3.00

After Coursework

Coursework & Thesis

- 1. Register for thesis every semester
- 2. Choose a supervisor and form a thesis committee
- 3. Present two seminars
- 4. After defense, submit **2** bound copies & **1** electronic copy to the Deanship

Coursework & Comprehensive Examination

- 1. Register for Comprehensive Examination in your last semester
- 2. Fill in the Comprehensive Examination application Form
- 3. Sit for the Comprehensive Examination

Coursework

- 1. Proceed to section 4 below.

After Finishing all Requirements

- 1. Submit Clearance Form
- 2. Receive Degree Completion Notification form from the Deanship of Postgraduate Studies