### **Sub-Contract Agreement - F33**

**Date of Agreement**: / /  *(dd/mm/yyyy)*

This Agreement is made between Sultan Qaboos University (SQU) P.O. Box 83, Al-Khod, Oman 123, represented by: Dr. ….. …………………………, Principal Investigator (PI) [1st party]

And ……….………………….., [2nd party]

|  |
| --- |
| 1. **2nd Party Details:**
	1. Name:………………………………....

 * 1. Address:……………………………………...……

………………………………………….. ………………………………………….. |
| 1. **Budget & Contract Period:**
	1. Contract Period: Start date: …………………. End date: ………………
	2. Source of Funding:

Research Project: Title: ………………………………………………………….Project Code: **………..…………………………….** |
| 1. **Payments:**
	1. 1st Party agrees to pay 2nd party the amount of ……….$/RO (please choose one) for the work within 45 days of receipt of invoice from the 2nd party. The 2nd party will invoice 1st Party in accordance with the following schedule**:**

|  |  |  |
| --- | --- | --- |
| **Payment schedule** | **Amount** | **Timing** |
| First payment |  |  |
| Second payment |  |  |
| …………. |  |  |
| Total  |  |  |

* 1. All payments to the 2nd party will be paid into the Bank Account given below:

|  |  |
| --- | --- |
| **Bank Full Name** |  |
| **Swift code** |  |
| **Bank Address** |  |
| **Account No** |  |
| **Account Name** |  |

1. **Terms & Conditions:**
2. **General**
3. The 2nd Party undertakes to perform and deliver the works under the supervision of the 1st Party (PI), according to the responsibilities and time determined by the 1st Party as described in section IV.c.
4. This contract is valid for the period specified above with the possibility of further extension if deemed necessary and agreed by both parties.
5. The 2nd Party shall maintain complete confidentiality of all the information and data of the project and will not publish or release it to others unless agreed with the 1st Party. The 2nd Party must sign the Non-Disclosure Agreement (attached).
6. Any Intellectual Propertey resulting from this agreement shall be governed by the provision in the SQU IP policy.
7. The 2nd Party shall comply with and respect all the pertinent rules, policies and regulations and perform the duties related to the project requested by the 1st Party in the Sultanate of Oman.
8. The 2nd Party shall perform the work faithfully and honestly.
9. The 1st Party has the right to terminate this contract at any time after informing the 2nd Party in writing at least one month in advance.
10. The 2nd Party is not entitled to any other benefits or privileges than those listed herewithin.
11. The 1st Party may at any time during the term of the agreement requeire the 2nd Party to undertake any reseaonable variation under this agreement. If such variation involves an increase or decrease in the cost, an adjustment to the amount payable may be agreed by both parties.
12. In case of contract renewal, the 1st Party shall have no obligations after the expiration of this contract period until the contract renewal is fully signed by both parties.
13. This agreement shall be governed by the laws of the Sultanate of Oman.
14. **Specific Conditions**

………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….………………………………………………………………………………………………….1. **Scope of work**

|  |  |  |
| --- | --- | --- |
| **No.** | **Task** | **Duration** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Signatures:**

|  |  |
| --- | --- |
| **Signed by 1st Party:**Signature: Name: …………………………………Date: …………………………………... | **Signed on behalf of the 2nd Party:**Signature: Name: ………………………………..Date: …………..................... |
| **Signed by College Assistant Dean for** **Postgraduate Studies & Research/ Director of Center:** Signature: Name: ………………………………………Date:……………………………… | **Signed for and on behalf of the SQU:**Signiture: Name: ………………………………………Position: Date: ………………… |

 |